

**DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT**

AGENCY: Department of Motor Vehicles (DMV)
CONTRACT NO.: POKV-2006-C-0064
CONTRACTOR: Xerox State and Local Solutions, Inc
CAPTION: Ticket Processing Contract Extension

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304 and 1702

2. MINIMUM NEED:

The District of Columbia, on behalf of the Department of Motor Vehicles has a need to continue services awarded under the Ticket Processing contract. These services are highly visible to the public. Ticket processing is a required government service. Without it, District residents could not clear their records to renew their driver's licenses or vehicle registrations.

3. ESTIMATED REASONABLE PRICE:

The estimated price of the contract is \$10,000,000.00.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

The current contract for ticket processing services was previously extended for a one-year period through January 2, 2013. This contract supports the issuance of parking infractions, civil moving infractions, and infractions recorded from the automated traffic enforcement system administered by the Metropolitan Police Department. In total, over 20 public safety entities in the District are supported by the system and its associated services. Total revenue generated by all of these entities in FY12 was over \$167 million. Total ticket processing contract expenditures for the same period totaled slightly less than \$11 million.

This additional sole source contract extension is needed to ensure continuation of ticket processing and related services provided for MPD and DMV while the new solicitation is evaluated and awarded. The solicitation for the new Ticket Processing System, to be known as Ticket and Adjudication Services System (TASS), was issued on September 7, 2012 and responses are due on December 31, 2012. The new contract will incorporate a new business model for ticket processing, one that provides for a system run internally over the DC network and with locally resident database and system logic. The contract will also

incorporate substantial technological innovation and will support the needs of multiple agencies with data sharing and system linkages. It is estimated that the total time required to implement the new system, once a contract is awarded, will be one year.

Continuation of services with the current Contractor during this period is requested because:

- (1) The Contractor has provided similar services to the District continuously since 1985;
- (2) The ticket processing program is operating effectively;
- (3) It is not feasible to seek other sources to implement and perform the contracted services prior to the expiration date;
- (4) Many of the contracted program applications have been developed or modified specifically for the District and would be complex and time-consuming to replace; and
- (5) The services provided under this contract are essential to traffic and parking enforcement and the revenue generation of over \$167 million annually. Failure to continue the services would result in the inability to enforce on-street infractions and to collect substantial revenue.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

Date

Lucinda Babers
Director
Department of Motor Vehicles

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

Derrick White
Manager of Contracts and Procurement
IT Commodity Group

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.04 and 27 DCMR sec. 2005.6(b)). Accordingly, I determine that the District is justified in using the sole source method of procurement. The justification to use sole source is in the best interest of the District.

Date

James D. Staton, Jr.
Chief Procurement Officer
Office of Contracting and Procurement